

## Board of Education

The meeting of Northwest Education Services Board of Education was held on July 9, 2024. Dr. Ceglarek, Superintendent called the meeting to order at 8:00 a.m.

### Roll call

Board Members Present:	Board Members Absent:	
Birgy	Scherrer	Brown
Fisher	Thomas	Lajko
		Petrella

### Pledge of Allegiance

### I. Organizational Meeting

Motion by Member Scherrer, supported by Member Birgy, to nominate Joe Fisher for President. Motion by Member Birgy, supported by Member Scherrer to close the nomination. Roll call vote to close nomination: Ayes: 4; Nays: 0. Motion carried. Members in favor of Joe Fisher as President Ayes: 4; Nays: 0. Motion carried.

Motion by Member Scherrer, supported by Member Thomas, to nominate Rachael Birgy for Vice President. Motion by Member Thomas, supported by Member Scherrer to close the nomination. Roll call vote to close nomination: Ayes: 4; Nays: 0. Motion carried. Members in favor of Rachael Birgy as Vice President Ayes: 4; Nays: 0. Motion carried.

Motion by Member Birgy, supported by Member Thomas to nominate Liz Petrella for Treasurer. Motion by Member Scherrer, supported by Member Birgy to close the nomination. Roll call vote to close nomination: Ayes: 4; Nays: 0. Motion carried. Members in favor of Liz Petrella as Treasurer Ayes: 4; Nays: 0. Motion carried.

Motion by Member Scherrer, supported by Member Birgy, to nominate Lisa Thomas for Secretary. Motion by Member Birgy, supported by Member Scherrer to close the nomination. Roll call vote to close nomination: Ayes: 4; Nays: 0. Motion carried. Members in favor of Lisa Thomas as Secretary Ayes: 4; Nays: 0. Motion carried.

Motion by Member Scherrer, supported by Member Birgy to approve the Superintendent, Assistant Superintendent for Special Education, Assistant Superintendent of Career & Technical Education, Assistant Superintendent of Professional Learning & Innovation, and Chief Financial Officer be authorized to sign checks, contracts, agreements and purchase orders.

Resolved, that those persons listed on the attached sheet be authorized as approved signatures on the designated checking and investment accounts. Roll call vote: Ayes: 4; Nays: 0. Motion carried.

Motion by Member Birgy, supported by Member Thomas to approve Huntington National Bank of Traverse City, Michigan and the Michigan Liquid Asset Fund, as the designated depositories for all Intermediate School District funds and the Treasurer be authorized to invest District funds in the best interest of the District. For investment purposes, the following financial institutions may be used: Flagstar Bank; Comerica Bank; Fifth Third Bank; Huntington National Bank; PNC; JP Morgan Chase; Michigan CLASS; Michigan Liquid Asset Fund/PFM Asset Management LLC. Roll call vote: Ayes: 4; Nays: 0. Motion carried.

Motion by Member Scherrer, supported by Member Birgy to set per diem for board members at \$30.00 per meeting for up to fifty-two meetings per year. Resolved, to reimburse board members for mileage, lodging and meals for expenses incurred while attending meetings to represent the district as a board member. Mileage shall be reimbursed at the current IRS allowable rate. Roll call vote: Ayes: 4; Nays: 0. Motion carried.

Motion by Member Birgy, supported by Member Scherrer to set the first Tuesday of each month, 5:30 p.m., with the exception of the August and October, 2024 and June and July, 2025 meetings. These meetings will be held on August 13, 2024 at 8:00 a.m., October 8, 2024, and 8:00 a.m. meetings June 10, 2025, July 8, 2025 and August 5, 2025 as the regular meeting date for the Board of Education and that a schedule of meetings for the year to be posted. Roll call vote: Ayes: 4; Nays: 0. Motion carried.

Motion by Member Scherrer, supported by Member Birgy that the Treasurer and others who are authorized to receive and disburse funds be required to post a bond in the amount of \$25,000 conditional upon the faithful performance of their duties. Roll call vote: Ayes: 4; Nays: 0. Motion carried.

Motion by Member Birgy, supported by Member Thomas that Thrun Law Firm, P.C., and Miller Johnson Snell & Cumiskey PLC, Attorneys to serve as legal counsel for the district. Roll call vote: Ayes: 4; Nays: 0.

## II. Regular Business

### Roll call

Board Members Present:	Board Members Absent:
Birgy	Brown
Fisher	Petrella
Scherrer	Lajko
Thomas	

Motion by Board Member Scherrer, supported by Board Member Birgy, to approve the July 9, 2024 agenda as presented. Roll call vote: Ayes: 4; Nays: 0. Motion carried.

### Welcomed Visitors & Public Comment

There were none.

Motion by Board Member Birgy, supported by Board Member Scherrer, to approve consent grouping items 1-5 as presented.

1. Minutes of June 11, 2024 regular meeting
2. Minutes of June 11, 2024 closed meeting
3. Monthly Accounts Payable Check Summary and Financial Report April 1, 2024 to April 30, 2024. Check Numbers: 196614-196882. Total for Month: \$6,455,965.87
3. Personnel:
  - a. New Employees:
    - Sarah Pleva, Teacher Assistant, effective August 28, 2024
    - Petrina Provenzano, Engagement Behavior Specialist, effective August 28, 2024
    - Marguerite Jenkins, Teacher Assistant, effective August 28, 2024
    - Lindsay Smith, ASD Teacher, effective August 28, 2024
    - Anna Byrnes, Paraprofessional, effective August 28, 2024
  - b. Employee Resignations:
    - Elizabeth Torrey, ASD Teacher, effective June 19, 2024
    - Lisa Migazzi, MISTEM Regional Director, effective June 30, 2024
    - Marshall Collins, Instructional Services Specialist, effective July 10, 2024
    - Jim Kudlack, Teacher Assistant, effective June 7, 2024 (retirement 5 years)
    - Casey Stuart, ASD Teacher, effective August 9, 2024
  - c. Employee Termination:
    - Erik Bork, Technology Support Specialist, effective June 14, 2024
4. Out of State Travel:
  1. Julie Copiz, Paraprofessional, Agriscience, to attend the 97<sup>th</sup> National FFA (Future Farms of America) Convention, October 23-26, 2024, Indianapolis, Indiana
  2. Becky Goodwin, Special Education Supervisor, and five other staff members serving students identified with autism spectrum disorder, to attend the Geneva Centre Autism Symposium, October 30 – November 2, 2024 in Toronto, Canada (Costs are available in the current budget)
  3. Jim Corr, School Psychologist, to attend the National Association of School Psychologists (NASP) Fall Leadership Meeting, in Bethesda, Maryland, September 13 – 15, 2024; and to attend NASP Regional Leadership Meeting and annual conference, in Seattle, Washington, February 14-22, 2025. (All costs covered by NASP or MASP with exception of food/lodging)

Roll call vote: Ayes: 4; Nays: 0. Motion carried.

Motion by Board Member Birgy, supported by Board Member Thomas to approve contract to install Pour in Place Rubber Surfacing and Equipment at Oak Park Elementary from Sinclaire Recreation, LLC in the amount of \$100,477.75. Roll call vote: Ayes: 4; Nays: 0. Motion carried.

Motion by Board Member Scherrer, supported by Board Member Thomas to approve Purchase of Two 7- Passenger Vans not to exceed \$80,000. Roll call vote: Ayes: 4; Nays: 0. Motion carried.

Motion by Board Member Birgy, supported by Board Member Scherrer to approve Purchase of Phone Bid from Charter Technologies in the amount of \$54,480. Roll call vote: Ayes: 4; Nays: 0. Motion carried.

Updates:

Superintendent's Report - Dr. Nick Ceglarek:

1. Thanked Board of Education members for their leadership and welcomed board members moving into a new role.
2. He watched the school aid budget process unfold in Lansing during the last week of June along with Traverse City Area Public Schools Superintendent Dr. John VanWagoner and Scott Koziol, Superintendent of Charlevoix-Emmet ISD. The outcome of the budget was not beneficial for schools in Michigan. There was no long term guaranteed funding for MPERS. We will continue to monitor this when legislators are back in session. He thanked legislators for passing the educator housing initiative which appropriated 5 million dollars for the housing project. We are excited for this educator housing project.
3. He invited board members to the annual Northern Michigan Schools Legislative Association meeting and dinner scheduled for August 1, 2024.

Board Member Reports/Requests:

There were none.

Dates to Remember:

August 13, 2024 Board of Education Meeting 8:00 a.m.

August 28, 2024 Northwest Education Services Staff Opening Day

The meeting adjourned at 8:19 a.m.

---

Joseph Fisher, President

---

Lisa Thomas, Secretary