45 Minute Behavior Support Plan Development
Meeting Mechanics Process Summary

PROBLEM IDENTIFICATION: (5 minutes)
IDENTIFY the Problem
Open-Ended Format
Democratic (all participate)
Prioritize Concerns, if needed

Stop_____

PROBLEM SPECIFICATION: (15 minutes)
Operational Definitions
Data / Variables Analysis
Antecedent Variables Focus

Stop_____

BRAINSTORM: (6-8 minutes)
BRAINSTORM possible solutions/strategies to address the problem:
ALL IDEAS ARE GOOD IDEAS
DON'T EXPLAIN, DEFEND, CONVINCE
PROFESSIONAL ROLE ELIMINATION
FOCUS ON DEVELOPING THE BEST IDEA IN THE ROOM

Stop_____

CLUSTER / PRIORITIZE: (6 minutes)
CLARIFY Ideas
CLUSTER Similar Ideas (3 primary)
PRIORITIZE Ideas through Sequencing

Stop_____

IMPLEMENTATION VARIABLES: (6 minutes)
Identify possible BARRIERS to implementation (brainstorm solutions if necessary)
Identify RESOURCES needed to implement plan
Determine DATA COLLECTION methods for evaluation, if needed

Stop_____

ASSIGN RESPONSIBILITIES: (5 minutes)
Team Process
Roles and Functions
DEVELOP ACTION PLAN

Stop_____

AD 2013